

## **MINUTES OF THE ALL SAINTS' PCC MEETING held at St Matthew's, Harwell on Tuesday 6 June 2023 at 7.30 pm.**

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St Matthew's, Harwell and All Saints', Chilton PCCs were present together for Items 1-4. For the other items, only All Saints' members were present.

### **1&2 Opening and Prayer**

The PCCs welcomed Jeremy Parsons as the new Rector to the Meeting. He responded that he was delighted to attend. The members of the PCCs then introduced themselves and Jeremy opened the meeting in prayer.

### **3. Children and Families Worker Recruitment**

In the absence of Gordon Gill, Sarah Barrett was present and was asked her views on the options contained in Paper A. She felt that a 20hrs replacement would be more straightforward than a fulltime recruit, who would need to be experienced in both children and families work and youth work. Pam Rolls pointed out that while the worker would be paid by the Youth Trust, the monies for this are provided by the Benefice, and recruitment should therefore be based on what best fitted our needs. Rebecca Lewis said this would ideally need to be someone who spans both primary age and youth, but others questioned if this was realistic as the roles required different skills. Discussion then followed on whether a part time or full time job would be more likely to attract candidates, and whether an element of flexibility could be included. Should we go ahead with the advertisement already drafted or rethink? The Rector (Jeremy Parsons) felt it was important to decide on whether the vacancy is full or part time. After further discussion, it was decided to proceed as follows:

<b>Resolution</b>	<b>To proceed with the advertisement for a part time job share Children and Families Worker for the Benefice while continuing dialogue with ECHO to find a suitable alternative scenario in case this was not successful</b>				
<b>Proposed</b>	Chair	<b>Seconded</b>		<b>Passed</b>	Passed with 1 abstention

4 Paper B on **Echo Fundraising** was noted but not discussed.

### **All Saints' PCC only**

#### **Present:**

Rev Pam Rolls  
Hazel Benton (Vice Chair)  
Alex Reich (Churchwarden)  
Debra Dewhurst  
Pat Moseley

Rev Jan Radford  
Judith Russell (Churchwarden)  
Stuart Gibson (Treasurer)  
John Pigott  
Liz Morris

#### **1. Apologies for absence**

Apologies were received from Naomi Gibson and Steve Hale. Liz Morris took the minutes.

**2. Minutes of the meeting on 7<sup>th</sup> March 2023**

The minutes of the meeting on 7<sup>th</sup> March 2023 were unanimously accepted as a true record and signed.

**3. Decisions requested of Standing Committee between meetings.**

Sarah Barratt had asked for temporary support, a Temporary Support contract was put together for Vicky Johnston and agreed. The support will be until after the Holiday Club.  
The CFW job description needed amending, it was approved by the Standing Committee.

**4. Matters Arising - None**

**5. Election of PCC Officers**

<b>Vice-chair:</b>	<b>Hazel Benton</b>
<b>Treasurer:</b>	<b>Stuart Gibson</b>
<b>Secretary:</b>	<b>Naomi Gibson</b>

Proposed by Pam Rolls, seconded by John Pigott and elected unanimously.

**6. Election of Sub-Committees**

<b>Finance:</b>	<b>Clergy, Churchwardens, Treasurer</b>
<b>Chair of Fabric:</b>	<b>Judith Russell</b>
<b>Other members of the Committee:</b>	<b>John Pigott</b>

Proposed by Jan Radford, seconded by Alex Reich and elected unanimously.

Nick Astley-Cooper has stepped down. Additional members for the Fabric Committee are needed.

**7. Election of PCC Representatives**

<b>Village Hall Management Committee:</b>	<b>Debra Dewhurst</b>
<b>Stewardship/Gift Aid Secretary:</b>	<b>Stuart Gibson</b>
<b>Electoral Roll Officer:</b>	<b>Carol Pigott</b>
<b>Health and Safety Representative:</b>	<b>Currently vacant</b>

**Approval of Sidesman**

Judith Russell	Yvonne Sanderson
Naomi Gibson	Liz Morris
Alex Reich	Steve Hale
Jane Hale	Hazel Benton
Dave Kerr	Carol Pigott
John Pigott	Andrew Hayes
Audrey Slater	

The above were proposed by Liz Morris, seconded by Pat Moseley and elected unanimously.

**8. Appointment of people for tasks**

This was circulated as Paper E.

There are still vacancies for the Ride & Stride Co-ordinator, Health and Safety Officer and Mothering Sunday flowers. Judith said she would speak to Marie Hughes re Mothering Sunday Flowers, Debra said she could help if needed.

**Action: JR**

The above were proposed by Debra Dewhurst, seconded by Judith Russell and elected unanimously.

**9. Finance Reports**

Stuart Gibson circulated the finance reports before the meeting. (Paper F & G) He noted that the Gift Aid Claim had been received for this year. The annual sum is about £5,000 and the Parish Giving Scheme brings in about £100 per month. The CFW costs are still about £3,000 short but can be covered by the Church Hall Fund. The Administrator costs are not covered and there are only small amounts coming in. The electricity contract is due in July, some quotes have been obtained and the contract will shortly be renewed for 3 years. There will probably be about a two and half fold increase on the current contract.

Stuart was thanked for his hard work.

**10. Fabric Report**

Judith Russell circulated the Fabric Report prior to the meeting (Paper H). A contractor has been to look at the roof repairs, his response is still to come in. John Pigott has cut back the vegetation overhanging Church Path. Judith and John were thanked for their work, more volunteers are needed.

**11. Health and Safety** Nothing to report

**12. Review of Easter**

Pam Rolls Reported that overall the services were well attended. The Maundy Thursday service had a good attendance, but the Good Friday service numbers were low. The Easter Vigil was very well attended with a good turnout from YF, who then walked back to Harwell. Easter Sunday was well attended and although there was some feedback that the service could have been more family friendly the majority of the feedback was positive.

**13. Future Dates**

Saturday 17<sup>th</sup> June - CAP BBQ at St. Matthews

**OASIS Café dates** - 3<sup>rd</sup> Saturday of the month from 10.00 – 12.00 midday

17 June

15 July

No Café in August

16 September

21 October

18 November

No Café in December

Tuesday 4<sup>th</sup> July – **Combined PCC Meeting by Zoom**

**14. Any Other Business**

(i) Alex Reich suggested that now Covid is over it is noticeable some people haven't come back to Church, should we take part in Return To Church Sunday on the last Sunday in September? As this is also Harvest Festival Sunday the two could be combined. This would need to be discussed with Jeremy and the SLT, Alex will make a proposal for SLT. **Action: AR**

(ii) Alex Reich said that in the past we have held welcome to Chilton BBQ and he wondered if this should be re-instated. After some discussion it was decided that as it is not very easy now to know who is new, we might think about a Church event for everyone next year. Previously Chilton Field was still being built and it was easier to know who had just moved in. To be mentioned at SLT. **Action: AR**

- (iii) Steve Hale had written in suggesting that there should be a change to Service times on Sundays, Judith Russell had replied that the churchwardens have had a meeting with Jeremy and discussed the service patterns. He feels that he should attend more services, talk to the congregation and get his own view before any changes are made.
- (iv) Steve Hale had written in regarding the security of the Church, he thought there should be a security door between the kitchen and Vestry. The present door is kept propped open to keep mould from growing. After a thoughtful discussion it was agreed that the present arrangement would stay, perhaps when the kitchen windows are replaced more secure windows will be fitted. Judith will speak to Steve.  
*Action: JR*
- (v) Judith Russell noted that there was no update on the AV Upgrade, Steve Hale was going to organise a small working group. Judith will mention it to Steve.  
*Action: JR*

Hazel Benton thanked everyone for coming and the Meeting closed at 9.10pm with the Grace.

Liz Morris